

GOVERNMENT OF TELANGANA
ABSTRACT

Industries Department- Issue of Job chart to the General Managers of the District Industries Centres – Orders - Issued.

INDUSTRIES AND COMMERCE (IE,SUGAR&IFR) DEPARTMENT

G.O.MS.No. 51

Dated: 16-09-2016

Read the following:

1. G.O MS.No. 43, Ind. & Com.(IE, Sugar & IFR) Department, Dt:07-09-2016.
2. G.O MS.No. 46, Ind. & Com.(IE, Sugar & IFR) Department, Dt:12-09-2016.
3. Lr.No.22/1/2015/15398,Dt.12.9.2016 of the Director of Industries,Hyderabad

O R D E R:

The Industrial Policy framework has the mandate of 'Minimum Inspection and Maximum Facilitation'. The State Government has taken a series of steps in line with the stated policy and also issued orders vide GO Ms. No. 41, dt.02/09/2016 on simplification of procedure for sanction and release of Incentives. The Government have further issued the Job Chart of the Industrial Promotion Officers and Assistant Directors keeping in view of the New Industrial Policy with the motto of minimum inspection and maximum facilitation, TS-iPASS Act & Rules, T-IDEA, T-PRIDE Policy/rules/guidelines, vide reference 1st and 2nd read above.

2) In the reference 3rd read above, Director of industries has stated that the General Manager, District Industries Centre being the functional head of the District Industries Centre has to ensure that the State Industrial Policy is implemented in the district in an effective manner and also see that there is a perfect interface between the State/ District administration & the entrepreneur/enterprise and proposed a job chart for the General Managers of the District Industries Centres and requested the Government for issue of necessary orders.

3) Government, after careful examination hereby issue the job chart of the General managers of the District Industries Centres which is as follows:

- a) TS-IPASS and DIPC meeting: General Manager, District Industries Centre shall ensure that the TS-IPASS and DIPC meeting are held twice a month on the stipulated dates i.e., 5th and 20th and reports are uploaded/ sent to the office of the Director of Industries. Any reasons for not conducting the meeting and non implementation of the minutes shall be brought to the notice of the Director of Industries.
- b) The General Manager, District Industries Centre, shall lay special emphasis on the aspects relating to incipient Sick, NPA, Sick, SARFAESI, Closed unit(s) by strictly following the already circulated 'Mandatory steps to be adhered to by banks proceeding under SARFAESI Act 2002 in the case of non-willful defaulters and willful defaulters'. As a member of the Committee constituted by RBI on "Framework of Revival and Rehabilitation of MSME", the General Manager, District Industries Centre shall attend all the meetings as a State Government nominee and take necessary action in protecting the interest of the MSME located in the District.
- c) Sanction & release of Incentives:
 - i. The General Manager, District Industries Centre shall strictly follow the "Inspection Procedures" specified in the G.O Ms. No. 41 Industries and Commerce Department, dt.02/09/2016 and shall take up inspection of an unit for the first claim only and shall take up subsequent inspection the unit only in cases where in the claim during any particular period is more than 20% of the previous claim.
 - ii. The General Manager shall immediately bring to the notice of the DIPC/SLC all the deviations which warrants for cancellation of the incentives for taking further action. Based on the reports submitted by the Industrial Promotion Officers/Assistant Directors on the regular monitoring of the Advance subsidy availing units, the General Manager shall take immediate action by placing the proposal in the DIPC or sending to Director of Industries for initiating action for recovery under RR Act. The General Manager shall inspect such of those units which had availed incentives for first/second/third/fourth year and did not apply for subsequent years and ascertain whether they are in operation or not. In case the unit has stopped operations, the General Manager shall immediately bring it to the notice of the DIPC or Director of Industries for further action.

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- iii. The General Manager shall closely monitor the number of incentive processed under the 'Vehicles' category and ensure that the instructions issued from time to time are implemented without any deviation. General Manager shall submit the monthly report on the same
- d) Scarce Raw materials: The General Manager shall closely monitor proper utilization of the scarce Raw materials.
- e) Staff Meeting:
 - i. The General Manager, District Industries Centre shall review in the monthly Staff Meeting the work done by the Industrial Promotion Officers/Assistant Directors on updation of Industrial Catalogue, SFURTI/ASPIRE/PMEGP, monitoring the advance subsidy availed units, proper utilization of scarce raw material, sick and closed units, units which obtained approvals under TS-I PASS, EDPs etc and send a report on each and every item of work.
 - ii. General Manager, District Industries Centre shall closely monitor the work of the Industrial Promotion Officers/Assistant Directors and ensure that they submit the reports as per the Industrial Promotion Officers/Assistant Directors Job Chart and as stipulated in GO Ms. No. 43, Industries and Commerce Department, dated.07/09/2016 and G.O Ms. No. 46, Industries and Commerce Department, dated.12/09/2016. All suggestions and problems shall be closely processed and the issue be brought to the notice of the both the District Administration and the Director of Industries. The General Manager shall further ensure that the officer (Assistant Director/Industrial Promotion Officer) submit the details in the proforma (communicated by Director of Industries) and shall send a specific report on the work done details. The Reasons for the non satisfactory performance of officers has to be mentioned.
- f) EDP:
 - i. General Manager, District Industries Centre shall conduct EDP to the potential entrepreneurs identified by the Industrial Promotion Officer/Assistant Director in the Intensive Industrial Campaign. The EDP may be for a period of 3 to 7 days and has to be done with the help of reputed organization viz., MSME(DI), NIMSME, MCHRD Institute etc.
 - ii. General Manager, District Industries Centre shall ensure that the Industrial Promotion Officer/Assistant Director handhold the EDP trained entrepreneurs in obtaining various approvals, financial assistance etc and ensure that they establish enterprise.
- g) District Profile: Based on the Potentiality survey, demand supply analysis, project profiles prepared by the Industrial Promotion Officers/Assistant Directors, the General Manager, District Industries Centre shall ensure that the information is consolidated and a comprehensive District Profile is prepared which shall be made available to the aspiring entrepreneurs of the District.
- h) Industrial Parks/ Industrial Estate:
 - i. General Manager, District Industries Centre shall play an active role in identification of land in consultation with TSIIC for development/establishment of New Industrial Parks based on the potentiality as identified by the Industrial Promotion Officers/Assistant Directors.
 - ii. General Manager, District Industries Centre shall also play an active role in identification of the infrastructure gaps/problems (road, electricity, water, drainage etc) relating to the already existing and functional IEs/IPs and addressing them by taking up the issue with the ZM, TSIIC; District Collector; Director of Industries.
- i) Cluster Development: Identification of Clusters which has good potential based on the report of the Industrial Promotion Officers/Assistant Directors and send detailed proposal to the Directorate of Industries. General Manager, District Industries Centre shall ensure that the Cluster will be functional within the stipulated time.

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- j) The General Manager, District Industries Centre shall interact with the Industrial Associations at least once in a month to explain the recent policy changes and obtain feedback and the problems faced by the industrialists so that the same can be communicated to Head Office for taking further necessary action.
 - k) The General Manager shall closely monitor the progress made in implementation of the PMEGP and MUDRA Schemes.
 - l) Any other function or work related to promotion of Industries hereby not assigned to anyone or not specifically mentioned herein shall be that of the General Manager, District Industries Centre as his residuary responsibility as Head of the Industries Department at the District Level.
- 4) The necessary monthly reporting formats for all the above functions will be designed by Director of Industries.
- 5) The Director of Industries, Hyderabad shall take necessary further action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

ARVIND KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT & CIP

To
The Commissioner/Director of Industries, Telangana, Hyderabad.
The Vice Chairman & Managing Director,
Telangana State Industrial Infrastructure Corporation, Hyderabad.
The Managing Director, State Finance Corporation, Hyderabad.

Copy to:

The Principal Secretary to Government, Social Welfare Department.
The Principal Secretary to Government, Tribal Welfare Department.
The Revenue (CT/LA) Department.
The Irrigation & CAD (Reforms) Department.
The Energy Department.
The LET & F (Employment) Department.
The Law Department.
The Finance (Expr. Inds & Com.) Department.
The Accountant General, Telangana, Hyderabad.
The Convener, State Level Banker's Committee.
The General Manager, Small Industry Development Bank of India, (SIDBI), Hyderabad.
The Pay and Accounts Officer, Hyderabad.
All District Collectors through Director of Industries, Hyderabad
All Heads of Departments through Director of Industries, Hyderabad
All Departments of Secretariat
All Government Companies/Corporations through Director of Industries, Hyderabad
The P.S to Principal Secretary to Chief Minister.
The P.S to Chief Secretary to Government.
All Private Secretaries to the Ministers.
All General Managers, District Industries Centre in the State
through Director of Industries, Hyderabad.
All Sections in the Department.
SF/SC.

//FORWARDED::BY ORDER//

SECTION OFFICER